

TREEHILL PARK CONDOMINIUMS OWNER/TENANT INFORMATION

**23800 NE TREEHILL DRIVE
WOOD VILLAGE OR 97060-1112**
treehillparkhoaboard@gmail.com
Website: www.treehillpark.org

Please take a few moments to provide the information below & submit it to our email or street address. Your Board of Directors and Community Manager have the responsibility to maintain records on behalf of the Association. It is very important that we have accurate information on file in the event of an emergency.

Owner Information (Required)

Property Use: Owner occupied Rental Unit

Property Address: _____

Name(s) of Owner(s): _____

If owner-occupied, names of ALL occupants of unit: _____

Mailing Address: _____

Telephone(s): Cell: _____ Home: _____ Business: _____

E-mail address: _____

In providing your email address you are authorizing communication and notifications from the Association via email or other electronic means.

Emergency contact / relationship other than resident: _____

Telephone(s): Cell: _____ Home: _____ Business: _____

E-mail address: _____

Is the unit occupied by the owner's family member (spouse, domestic partner, sibling, children/grandchildren or parent/grandparent)? Yes No

Does the occupant pay rent? Yes No

Tenant Information (Required if Rental Unit)

NOTE: If you are renting your home, please be sure your tenant is given a copy of all documents pertaining to the rules of the complex found on the website www.treehillpark.org. All leases/rental agreements must be subject to these rules.

Renter's Name: _____

Telephone(s): Cell: _____ Home: _____ Business: _____

Email: _____

Renter's Name _____

Telephone(s): Cell: _____ Home: _____ Business: _____

Email: _____

Names of ALL other occupants of unit (including children) _____

Emergency Contact for Tenant: _____

Telephone(s): Cell: _____ Home: _____ Business: _____

E-mail address: _____

Rental Property Management Company contact information (for owner using a property manager) _____

Occupant Auto Registration (Required)

(Stickers are issued to specific units for the vehicles belonging to the occupants of that specific unit only.)

Vehicle(s)

Make / Model _____ Year _____ Make / Model _____ Year _____

License / Exp Date _____ Color _____ License / Exp Date _____ Color _____

A third vehicle requires a special need approval from the Board of Directors and yearly fee (submit to treehillparkhoaboard@gmail.com for consideration).

Occupant Pet Registration (Required)

(Pets must be currently licensed with Multnomah County Animal Services)

Cat Dog Breed _____ Weight _____ Other _____

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Additional pets: _____

I have received and read a copy of the rules. I agree to furnish the most current copy of the rules to the tenant.

Owner Signature _____ Date _____

Tenant Signature _____ Date _____

Yes, you may release this information except to solicitors

No, you may not release this information.

Please return completed forms and/or updated information to treehillparkhoaboard@gmail.com.

Additional Information: The Association is always looking for owners to contribute their skills and knowledge to help better the community. If you have any specific area of expertise that you would like to share please let us know.